PRIVACY POLICY

United Way of St. Joseph County (UWSJC) values our community's trust and is committed to the privacy of our donors and stakeholders. This privacy policy discloses the privacy practices for UWSJC. It includes the following:

- 1. What personally identifiable information is collected, how it is used, and with whom it may be shared
- 2. Your choices regarding the use of your data
- 3. Security procedures to protect your data
- 4. How you can correct inaccuracies

INFORMATION COLLECTION, USE AND SHARING

Personal information is used exclusively by UWSJC staff and support services no matter how it was collected: paper pledge forms, online submissions, phone calls, etc. Information is retained in a secure donor database.

The information you and/or your employer provide to us is used for campaign records, donation processing & receipts and to respond to donor requests. It will also be used to acknowledge donations, request contributions, and inform donors of UWSJC results & opportunities.

Information collected includes:

- Name
- Home address
- Home and/or cell phone
- Email Address

- Employer
- Job Title, Department, Employee ID (for online workplace campaigns)

We will not share nor sell personal donor information with any third party or use it to send mailings on behalf of other organizations.

We may provide donor information in certain circumstances:

Recognition – Sometimes we will publicly acknowledge donors, volunteers or other stakeholders. You have the option to indicate your preference to remain anonymous.

Designated Contributions – If you direct any of your donation to another United Way or agency, we provide your name, contact information, donation amount and workplace to the organization receiving your donation. You have the option to indicate your preference to remain anonymous.

3rd Party Support – UWSJC may utilize 3rd parties for services and/or support. These services will be required to adhere to our privacy policy and agree not to retain donor information once a project is completed.

Legal Requirements – UWSJC will release information when required by law.

YOUR ACCESS AND CONTROL OVER INFORMATION

If you do not wish to receive communications from UWSJC, you may contact us at any time to opt out of mailings, emails and/or phone calls. You may also contact us to:

- 1. See what data we have about you
- 2. Change/correct data we have about you
- 3. Remove data we have about you
- 4. Express concerns over the use of your data

LINKS

The UWSJC website contains links to other sites and is not responsible for the content or privacy practices of those sites.

Please contact us immediately if you feel we are not adhering to this privacy policy via telephone at (574) 232-8201, 247 or email skoehn@uwsjc.org.